



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

##### 1. Name of the Institution

GUSHKARA MAHAVIDYALAYA

- Name of the Head of the institution **Dr. Swapan Kumar Pan**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
  
- Phone no./Alternate phone no. **03452255105**
- Mobile No: **9474489962**
- Registered e-mail **guskaramahavidyalaya@gmail.com**
- Alternate e-mail **office@guskaramahavidyalaya.ac.in**
  
- Address **Guskara**
- City/Town **Burdwan**
- State/UT **West Bengal**
- Pin Code **713128**

##### 2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
  
- Location **Semi-Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **The University of Burdwan**
- Name of the IQAC Coordinator **Mr. Taraknath Datta**
- Phone No. **9474918503**
- Alternate phone No. **8918410097**
- Mobile **9474918503**
- IQAC e-mail address **iqac@gushkaramahavidyalaya.ac.in**
- Alternate e-mail address **tarak@gushkaramahavidyalaya.ac.in**

### 3. Website address (Web link of the AQAR (Previous Academic Year)

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>A</b>	<b>3.04</b>	<b>2016</b>	<b>05/11/2016</b>	<b>04/11/2021</b>
<b>Cycle 1</b>	<b>B+</b>	<b>76.10</b>	<b>2007</b>	<b>31/03/2007</b>	<b>30/03/2012</b>

6. Date of Establishment of IQAC **12/12/2007**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year**      **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

- **Conduction of online classes**
- **Strengthening of ICT**
- **Purchase of paid version of Google meet**
- **Strategic planning for conduction of online examination and online answer-script evaluation**
- **Organizing webinars**

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>Introducing provisions for taking online classes</p>	<p>With the onset of lockdown throughout the nation IQAC initiated a uniform online platform to take online classes. The College had purchased paid version user system from G-Suit to enable the conduction of online classes on a daily basis for all departments following a preset routine. Prior to that all the teachers of the College were taking online classes individually by using different online platforms.</p>
<p>Online admission in first semester courses.</p>	<p>College already had the online admission software for admission in the 1st Semester B.A., B.Sc., B. Com. and B. Ed. Courses, which is updated by introducing the State Bank Collect online payment gateway</p>
<p>Introducing provisions for taking online examination</p>	<p>As instructed by the University of Burdwan, following the order of Higher Education department, the college had organised a well managed system to conduct online exams. within in a very short time.</p>
<p>Evaluation of answer scripts through online mode</p>	<p>The online answer scripts were collected through dedicated e-mails and the evaluation of answer scripts of final year students was also successfully done well in advance through pre planned guidelines adapted by the College in collaboration with IQAC.</p>
<p>Organizing webinars</p>	<p>Various webinars have been organized on Covid-19 awareness. Department of Zoology, Nutrition have also organized</p>

	International lectures and seminars.
Organizing Awareness Programmes	NSS and NCC units of the college have organized several awareness programmes.
Promoting the environmental friendly campus	Initiatives have been taken to make the campus environment friendly like organizing plantation programme
Promoting the participation of the faculties of the college in Faculty Upgradation Programme	Faculties of the college have participated in Faculty Induction Programme, Orientation programme, Refresher Course, Short Term Course etc.
Feedback analysis	Feedback received from different stakeholders viz, students, alumni, and parents analyzed and placed in the IQAC meeting by the convener of the Grievance Redressal Committee. IQAC has analyzed the feedback and prepared action taken report accordingly. The IQAC further resolved that the action taken report will be placed at the Governing Body Meeting through the Principal.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	27/05/2023

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>GUSHKARA MAHAVIDYALAYA</b>
• Name of the Head of the institution	<b>Dr. Swapan Kumar Pan</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
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• State/UT	<b>West Bengal</b>
• Pin Code	<b>713128</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>Affiliated</b>
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• Financial Status	<b>UGC 2f and 12(B)</b>
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
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Cycle 1	B+	76.10	2007	31/03/2007	30/03/2012
<b>6.Date of Establishment of IQAC</b>	12/12/2007				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				
<b>9.No. of IQAC meetings held during the year</b>	2				

<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<p><b>Yes</b></p>	
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<p><b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b></p>	<p><b>No</b></p>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<p><b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b></p>		
<ul style="list-style-type: none"> <li>• <b>Conduction of online classes</b></li> </ul>		
<ul style="list-style-type: none"> <li>• <b>Strengthening of ICT</b></li> </ul>		
<ul style="list-style-type: none"> <li>• <b>Purchase of paid version of Google meet</b></li> </ul>		
<ul style="list-style-type: none"> <li>• <b>Strategic planning for conduction of online examination and online answer-script evaluation</b></li> </ul>		
<ul style="list-style-type: none"> <li>• <b>Organizing webinars</b></li> </ul>		
<p><b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b></p>		
Empty content for section 12		



Plan of Action	Achievements/Outcomes
<p>Introducing provisions for taking online classes</p>	<p>With the onset of lockdown throughout the nation IQAC initiated a uniform online platform to take online classes. The College had purchased paid version user system from G-Suit to enable the conduction of online classes on a daily basis for all departments following a preset routine. Prior to that all the teachers of the College were taking online classes individually by using different online platforms.</p>
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	Zoology, Nutrition have also organized International lectures and seminars.
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<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Governing Body	27/05/2023
<b>14. Whether institutional data submitted to AISHE</b>	

Year	Date of Submission
2020	03/02/2020

### 15. Multidisciplinary / interdisciplinary

Quality higher education aims to develop good, thoughtful well rounded and creative individuals. Being an affiliated college under the University of Burdwan, the courses are designed by the University to include Multidisciplinary/Interdisciplinary courses as elective ones. The college strives to provide the maximum available choice of courses to the students in the curriculum. The faculty members of the college are also modernized on the key principles of NEP such as diversity for all curricula and pedagogy with various innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. Gushkara Mahavidyalaya is enthusiastically working towards implementation of suggestions given in the NEP.

### 16. Academic bank of credits (ABC):

The institution's preparedness in implementation of Academic Bank of Credits (ABC) depends upon the guidelines of the affiliating university and Higher Education Department, Govt. of West Bengal. The college is affiliated to the University of Burdwan, and the courses offered under the Choice Based Credit System (CBCS) are governed by the affiliating University. The college intends to participate in this process after it is eligible to enroll for the same.

### 17. Skill development:

The purpose of quality higher education is to create opportunities for individual employment. To achieve this aim, the students are provided with various Skill Enhancement Courses (SEC) designed by our affiliating University. These courses help the students to be employable as well as train them to be self-employed. Apart from regular curriculum, workshops, seminars and field trips are organized regularly to help the students fulfill their aim. This would help towards implementation of NEP in the real sense.

### 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college encourages learning of regional languages like Bengali and Sanskrit besides English. Alongside offering

Undergraduate courses (both in Honours and General), the college also conducts Post Graduate programme in Bengali. Field trips to local heritage sites are also organized to inculcate the value of our culture and tradition.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college offers different programmes across Languages, Humanities, Science, and Commerce. All these programmes are offered to impart outcome based education (OBE). The affiliating university has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes. All the courses are designed with outcomes centered on cognitive abilities namely Remembering, Understanding, Application, Analysis, Evaluation and Creativity. The course syllabus, as designed by the university, aim to apply the spirit of NEP.

#### 20.Distance education/online education:

The Covid-19 pandemic had made the educational institutions across the globe face-to-face with a new challenge. To counter this challenge, the faculty members of Gushkara Mahavidyalaya has been increasingly using the digital platforms for engaging classes, conducting conferences and meetings with the use of G Suites, Zoom platforms, Webex meets etc. since the early days of the epidemic. This can be considered as the new normal, which is envisaged in the New Education Policy as well. The biggest challenge that the college faces is early marriage of the students. To counter this challenge, the college plans to introduce distance mode of education so that the students may continue their studies even without visiting the college campus.

### Extended Profile

#### 1.Programme

1.1 23

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1 4587

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 2958

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 840

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 78

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 83

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>23</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>4587</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>2958</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>840</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>78</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	83
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	32
Total number of Classrooms and Seminar halls	
4.2	7790
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	81
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The IQAC of college formulates an academic plan of the semester which is based on the stipulated time provided by the university. The routine committee of the college designs a central routine giving scope for theoretical, tutorial and remedial classes. The individual departments hold monthly meetings to assess the covered curriculum and discuss the difficulties of the students. Special attention is given to cater to the needs of both the slow and advanced learners.

Due to the widespread Covid-19, the college took steps to provide an alternative platform other than the physical classes for the students to attend classes and stay connected to the teaching-learning process through various online modes. The institution ensured that the faculty members are available to the students through different digital modes like Google meet and Google Hangouts for the classes. There was a continuous flow of knowledge through Google classroom for providing study

materials, creating quizzes and giving assignments. Teachers shared relevant E-content from N-list/ inflibnet website, audio video lectures, online links, E-pg Pathshala. Audio lectures are also sent to students who do not have high internet connectivity. The teachers attended the guidelines, paper setting and evaluation meetings in the online mode during the lockdown.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Following the Calendar of the University of Burdwan, IQAC and the Academic subcommittee prepare the Academic Calendar before commencement of the new session. The tentative dates of Internal examinations and various activities like cultural competitions, observations of different days of national significance, sports etc. are included in the academic calendar. The probable dates of final University Examinations for the session 2020-21 has also been included in the academic calendar.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**



File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

16

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

An affiliated college it follows the syllabi designed by the University of Burdwan in toto. The language courses, except for the technical topics, viz. rhetoric, prosody, grammar etc., include gender analysis as part and parcel of their understanding of the subject. Environment in all its vicissitudes forms an important part of comprehension of the process of creativity. For the social science subjects, especially Economics, Geography and History, gender and environment are at the core of appreciation of the subject. Both the languages and social sciences courses are replete with sections of the syllabi which focuses on human values and its proactive role in the development of civilization. The subjects of Philosophy and Political Science are replete with wisdom regarding human ethics in general for the former while for the latter gender and environmental ethics are part of any discourse on politics in the contemporary times. The life sciences courses with their topics (including practicals and projects) on life and ecology provide the students with knowledge essential for fathoming the complexities of environment and the need for sustainable development. Subjects such as Chemistry and Physics allude to environment and human values as they provide their students with the knowledge regarding the core principles of our natural existence. Accountancy through its syllabi indirectly inculcates the principles of professional ethics amongst its students. Moreover, the curriculum includes Environmental Studies for all students with its focus on environment and sustainability.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1529

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://www.gushkaramahavidyalaya.ac.in/naac_miscellaneous.php">http://www.gushkaramahavidyalaya.ac.in/naac_miscellaneous.php</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**2915**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of**

supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

871

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As soon as a student enrolls in Gushkara Mahavidyalaya, their academic readiness is evaluated. The pupils are from various socioeconomic backgrounds and Boards/Councils. A large proportion of the students are first-generation college students because the areas surrounding the campus are mostly rural. The method of assessment is based on mid-semester assessments, laboratory practical performance (for science students), and class performance. Within a month of the session's start, the departmental teachers become aware of the students' strengths and limitations. The college offers the following unique programmes for slow learners and advanced students.

The departments regularly test their students.

There are slow learner-specific classes set up. The teachers also supply study materials. Regular attendance is made in tutorial and remedial classes. The departmental library lends out books to all students. In addition to the text books, advanced students are urged to read extra reference materials and e-books. Advanced learners are urged to take part in a variety of seminars, webinars, and workshops so they can hear from experts and further their knowledge. They are also encouraged to take part in academic competitions held by the college and other institutions, such as science fairs, essay contests, and quiz competitions.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4587	39 + 37 (SACT)

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Gushkara Mahavidyalaya's teachers employ a variety of student-centered techniques to help students acquire the most recent skills, knowledge, attitudes, and values that will help them develop their character in the appropriate way. Every Department uses a variety of cutting-edge teaching techniques to develop students' problem-solving and creative abilities. Institutions use experiential learning approaches, which encourage independent learning by doing on the part of the students. The instructors at this college plan a variety of activities, such as lab work, model making, workshops, student exhibitions, field work, study visits, etc., where students learn via experience and develop the skills they need. Additionally, academic institutions run programmes that encourage student participation and the development of their knowledge and abilities, such as seminars, debates, brainstorming sessions, mind games, role plays, and student exhibitions. Students are given project work based on subject-related problems that encourage problem-solving mindsets in the students. This approach is used in the study of physics and mathematics. Additionally, quizzes are given by professors of the relevant subjects to encourage a problem-solving mindset among the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college boasts excellent facilities and modern ICT equipment for efficient teaching and learning. Each college department has a computer-equipped classroom with an LCD projector, screen, and internet access. The college features a distinct smart classroom that is adequately furnished with ICT resources. The college's seminar hall, where discussions and lectures are held, is also completely furnished with contemporary ICT tools such as an LCD projector, screen, internet connection, microphones, and speakers. For the students' better understanding, the majority of teachers present their lectures using powerpoint in the classroom. Teachers began giving lectures online using Google Classrooms, Google Meet, Zoom, Skype, and other internet platforms throughout the pandemic. Students are therefore comfortable using the online platform. YouTube lectures are also disseminated during pandemics to make learning more engaging. Additionally, utilising Power Point presentations, students are encouraged to offer lectures.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<b>No File Uploaded</b>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers



432

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a strong and open internal assessment system to gauge how well students are learning new material. The college completely abides by Burdwan University's regulations when performing internal evaluations. In the CBCS system, internal assessment marks are combined with marks from the final university exam. For each six-credit course paper, 15 marks are provided for internal evaluation. Each semester, students' progress is regularly evaluated through in-class exams, homework assignments, presentations, viva voces, and other methods. Both online and offline modes of internal assessment are used during this academic term. The students are shown the examined answer scripts. They might recognise their errors and receive suggestions on how to fix them. Students are urged to talk to the concerned teachers about any questions they may have. There are two internal exams given for each course each semester. Before the internal assessment, the students are given a breakdown of the timetable, length, question format, and syllabus. A different exam date is scheduled for any student who missed a class test due to a genuine medical excuse and files an application with the required documentation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college makes an effort to address student complaints regarding issues relating to exams. The University's regulations

for internal and final exams are rigorously adhered to. Burdwan University administers the final exam at the conclusion of each semester. Any complaints relating to internal examinations are handled with the utmost care. Written tests, assignments, seminars, and viva-voce are all types of internal assessment that are done in writing. Students can learn from their mistakes after seeing the solution keys to the class tests. Along with being checked, the tasks are given back to the students. They can ask the relevant examiners any questions they may have about the evaluation procedure. The notification with the internal examination's comprehensive schedule is posted on the college website seven to ten days before the test. After the exam, the evaluation process is finished in 10 days. The internal evaluation is finished prior to the deadline for submitting final exam forms. The college's Marks Capturing Cell uploads the results of internal assessments to the college portal. Cross checks are done on the entries. This year, there have been no significant complaints about internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Following the start of online classes, the students are informed of the Programme Outcomes and Course Outcomes in this session. The curriculum at Gushkara Mahavidyalaya is created by Burdwan University. The concerned teachers create the PO and CO for each subject, which are then posted on the college website. The online classes cover and explain the PO and CO of each course. The courses are created in such a way that the students can study and comprehend the fundamental ideas and abilities associated with the subject. The college's career counselling unit hosts lectures and workshops for job options.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://gushkaramahavidyalaya.ac.in/images/uploads/Course%20Outcome%20-%20Programme%20Outcome.pdf">https://gushkaramahavidyalaya.ac.in/images/uploads/Course%20Outcome%20-%20Programme%20Outcome.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The students' academic performance determines whether the program's objectives are met as well as the course's objectives. Students' final grades or outcomes provide a gauge for how well their objectives were met. Results are noted in the department and reviewed in the Academic Sub Committee meeting. Records of the pupils' performance on internal assessments are kept by the teachers. Classes for revision and remediation are scheduled as needed. The department also keeps track of students' advancement to further education and their employment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

840

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://www.gushkaramahavidyalaya.ac.in/images/uploads/Student-Feedback-Student-Satisfaction-Survey%20-%202020-21.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers

**published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their taken as a whole development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighborhood community. The NCC unit of the college aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Ekta daud for health, Save fuel save country programme, Swachhta Abhiyan ,National equality awareness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

7

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

187

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

7

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Gushkara Mahavidyalaya has three campuses - the Academic Campus, the Hostel Campus, and the Quarters Campus. The Academic Campus possesses a composite building with its own resources including a solar power grid and a generator. The Academic Campus is divided into six blocks: The Central Block - comprises of the Principal's Chamber, College Offices for both Day and Morning



Section, IQAC room, Bursar room, Teachers' room, Departments of Bengali, Physics, Chemistry, Zoology, History, Commerce, Computer laboratory, Central Library, Library for Morning Section, Seminar room, Generator room, College Canteen and thirteen lecture rooms

The Najrul Block - comprises of Departments of Botany, English, Sanskrit, Women day care centre, Girls' Common room, and of eight lecture rooms. The Tarashankar Block - includes Departments of Philosophy, Political Science, Geography, Nutrition, Music, Virtual classroom and six classrooms. The NRSC Block - accommodates the Departments of Mathematics, Economics, Physical Education, NCC office, NSS office, Students' meeting room, Boys' Common room and three classrooms.

The Rakhahari Bakshi Block comprises of one classroom, Yoga centre, Multi Gym and Rakhahari Bakshi Mancha.

Hostel Campus consists of two separate buildings, one Boys' Hostel and one Girls' Hostel.

Quarters Campus consists of seven staff quarters and one Guest House.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gushkaramahavidyalaya.ac.in/images/uploads/4.1.1%20Physical%20and%20Academic%20Infrastructure_compressed.pdf">http://www.gushkaramahavidyalaya.ac.in/images/uploads/4.1.1%20Physical%20and%20Academic%20Infrastructure_compressed.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college possesses its own football ground, basketball ground, volleyball ground, badminton ground, handball ground, kabaddi ground, kho kho ground and jumping pit total covering area about nine thousand five hundred square meters. Sports equipment for both indoor and outdoor games is available in the Physical Instructor's room. The Annual Sports Meet is arranged successfully every year. There is a Multi Gym in our college where interested students get chance to practice regularly both in the morning and afternoon. The College runs a Yoga centre which now trains nine participants. The Cultural programmes are

organized by the students of the college on special occasions, e.g., Freshers' Welcome ceremony, celebration of Independence Day, Republic Day, Netaji Subhas Chandra Bose's birthday, Teachers' Day, Bhasha divas, Rabindra Jayanti, Saraswati Puja and so on. Cultural competition is arranged by the students and judged by the college teachers. Prizes are awarded to successful competitors in the Annual social. In the Annual Social our students perform various cultural events and renowned artist(s) is also invited each year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

32

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

47.32

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library has three-storied premises of its own. The total area is 45,000sq. ft.

The Library has a rich collection of over 37,000 books which includes both the text and the reference books. It subscribes to seven journals and fourteen magazines and newspapers together. The holdings of the Central Library mainly includes text books, reference books, reference tools, few reports, journals, magazines, employment gazettes and few CDs.

Besides this, the college is a member of NLIST through which the members can access the e-journals and e-books included in it and also the 6.00,000 e-books of NDL.

### Library Automation

The Library is partially automated using the Koha Library Management Software. The entire collection of books has been uploaded in the database of the software. The 15.11 version of the software was installed in 2016. The users can retrieve their required books through the OPAC of Koha with the help of the terminals through LAN. The circulation is partially automated since only the employees and the Post Graduate students are checked out the books through the Circulation Module of the Software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

5900.00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

09

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college provides internet access to all faculty members across all Departments for academic

purposes. Academic Departments are provided with a minimum of one desktop computer and

one laptop computer. All academic departments and the college office have a copy of antivirus

software for security purposes. The College office, the principal's chamber, and the Central

Library of the college have internet access. There is Wi-Fi accessibility across the campus. LED

projectors are provided to academic departments for use in teaching. Computers that are no

longer in use are replaced with new ones. Obsolete computers in the Laboratory of Geography,

the Laboratory of both Mathematics and Commerce, and a few other departments are replaced

with new ones. The Central Library of the college is equipped with KOHA LMS for academic

purposes. Two computers in the Central Library are devoted to students for searching of OPAC.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

90

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

5.62

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college tries its best to provide better physical and support facilities to students and staff members. Each financial year requisitions are invited from IQAC, different laboratory-

based academic departments, games and sports department, library subcommittee. All departments submit their judicious requisition lists to college authority. Building subcommittee submit their proposals for maintenance of present physical infrastructure and necessary upgradation of the present ones. A consolidated budget is prepared and approved by the Governing Body. Then following the standard purchase procedures equipments of different laboratories, computers, books and journals, major sports goods, drinking water machines etc are procured. Construction works are implemented with proper and regular supervision of professional engineers and experienced internal staff members of the college. Members of computer subcommittee and asset management subcommittee are promised to arrange the maintenance of computers, generator(s), drinking water machines, plumbing works etc. Honours students are encouraged to deliver short seminar lectures through PowerPoint presentations using LCD projectors. Sports complex and multigym are maintained by physical education department. A casual gardener is appointed for weeding, planting pruning and watering as well as the general maintenance of the gardens and greenery of our beloved campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1555

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	<a href="https://camsguskaramahavidyalaya.in/Alumni/Otheradmission.aspx">https://camsguskaramahavidyalaya.in/Alumni/Otheradmission.aspx</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded



#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

137

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The student council is dedicated to making college life the best it can be for students. Their main goal is to support student interests by organizing awesome events, addressing concerns, and coming up with exciting new ideas. They act as a bridge between students and the college administration, making sure that student feedback and suggestions are heard loud and clear. By representing the student body, the council plays a crucial role in keeping the college administration in the loop about what students want and need. Even though student union elections happened four years ago, students still continue to support us in all our events. They are incredibly helpful, especially during Saraswati Puja, annual sports and cultural events, and various committees. Students actively participate in meetings about sports and admissions, where they learn about important issues. College students are the backbone of our events, and without their involvement, no event would be complete.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the**

**Institution participated during the year**

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We are glad to announce the existence of our vibrant alumni association, known as Purbita, at our esteemed college. This association actively participates in various college activities, making a significant impact. To foster a strong bond with our alumni, Purbita regularly organizes relevant and meaningful events. These events are carefully designed to enhance engagement and establish a deep connection with our esteemed alumni. When it comes to planning these events, the association goes above and beyond to ensure they are unique and different from previous ones. We understand the importance of keeping things fresh and exciting for our alumni. In addition to these exciting developments, we are proud to share that we have initiated the registration process for our alumni association. Furthermore, we plan to open a bank account in the name of our esteemed alumni. All future donations will be deposited into this account, ensuring transparency and accountability. We are truly excited about the bright future of our alumni association and the impact it will continue to make in our college community.

File Description	Documents
Paste link for additional information	<a href="http://www.gushkaramahavidyalaya.ac.in/">http://www.gushkaramahavidyalaya.ac.in/</a>
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of Gushkara Mahavidyalaya is to emerge as one of the leading academic Institutions in the region where knowledge and skill complement each other and competence leads to confidence among the prime beneficiaries, that is, the students.

#### MISSION

- Enhancing the competence and skills of the learners towards achieving excellence.
- To introduce new subjects for the advancement of students and the society as a whole.
- Shifting from conventional curriculum to a more dynamic and learner-friendly system of education.
- To bring the dynamic and scientific approach towards nature.
- To be productive in thought.
- To stay in the path of decentralization and participative management system in governance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All important decisions are taken after frequent consultation with the College Governing Body and the stake holders.

The administrative section has been decentralized. Various sections of the administration work smoothly due to decentralization of work. It facilitates students in performing various transactions and interactions with the officials with ease. The teaching -learning system also enjoy the benefit of decentralized administrative system, where different persons are in charge of different teaching related activities and support system. Numbers of sub Committees are operating to run the administration smooth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Involving Students in Project works and group discussions.
- Holding academic excursions beyond curricula.
- Continuous Internal Assessment UG and PG
- ICT enabled classrooms have make learning easy for the students.
- Audio-visual presentation side by side Conventional method of teaching is also in practice.
- All year-round evaluation through class tests, tutorials, student seminars/presentations keep the students in touch with their subject.
- It also enhances and helps students grow in confidence for University examinations.
- Students are given assignments to develop creativity among them and to judge their skills in writing, presentation, use of data and information.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is functioning effectively and efficiently through the decentralization of administration, as has been mentioned earlier, and through e-governance of finance, administration, etc. The administration follows the rules and regulations of the government of West Bengal and UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

**6.3 - Faculty Empowerment Strategies**

## 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For teaching Staffs following welfare schemes are taken: GPF, West Bengal Health Scheme, Cooperative of Gushkara Mahavidyalaya which is under Burdwan Central Cooperative Bank, Maternity leave, Medical leave, Child Care Leave, Concession for educational trips, Travelling grant during educational tour, Fee concession in Yoga Certificate Course, Canteen facility at subsidized rate,

For Non-teaching Staffs: GPF, West Bengal Health Scheme, Cooperative of Gushkara Mahavidyalaya which is under Burdwan Central Cooperative Bank, Maternity leave, Puja Bonus, Puja Advance, Loan facility, Concession for educational trips, Travelling grant during educational tour, Fee concession in Yoga Certificate Course, Canteen facility at subsidized rate,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

## 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

## 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year



00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**The institution has conducted performance appraisal for teaching**

and non-teaching staff through online feedback mechanism. data thus collected has been analysed and placed before the governing body of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As West Bengal government has not yet appointed any auditor to audit our accounts for the year 2020-2021. Hence, the work is pending. The audit will be performed as soon as the government of West Bengal appoint an auditor to audit our accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Due to Covid-19 there was no such institutional strategies for mobilization of funds which has been properly enacted. Optimal of resources, as a corollary, also remained far beyond expectations. However fund has been allotted for different strategies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Due to Covid-19 emphasize was given online based education and and college administration

**IQAC started conduction of online classes**

it takes measures to strengthening of ICT, Purchase of paid version of Gogle meet. All the examination of college and university level was performed through online and online based evaluation of answer scripts are also started. Numbers of webinars are successfully conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC dose it through collection of feedbacks from different stakeholders and analysis thereafter.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**To promote gender equity the following measures have been taken:**

**Safety and security:** The whole premise has been guarded by walls and is also well lit and is under CCTV surveillance .

**Gender friendly amenities:** Two common rooms are available for female students with attached toilets . There are a sanitary napkin vending machine. Separate toilets for women teaching and non-teaching staff are also available on the campus.

**Awareness campaign:** The college promotes engaging openly with the topic of gender equality through several seminars and awareness campaigns.

**Counselling programme:** Women teachers regularly counsel female students about gender issues. The Career Counselling Cell specifically addresses the needs of girl students. There are boxes installed in the campus for collection of written statements about grievances.

**Sexual harassment prevention cell:** A sexual harassment prevention unit has been set up. **Self-Défense:** NCC women cadets have set up self-defence training for girls.

**Equality in classroom:** The college facilitates equitable classroom participation.

File Description	Documents
Annual gender sensitization action plan	<a href="#">see the file attachment7.1.2</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">see the file attachment7.1.2</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste management:**All the teaching ,nonteaching staff and students are encouraged to maintain proper waste management habits.The college has placed bins marked as biodegradable and non-biodegradable. The collected waste is disposed off accordingly in pits.

We have signed a MOU with the Municipality authorities. Therefore, the accumulated wastematerials are finally collected and disposed off by the municipality staff.

**Liquid Waste Management:** The waste from the restrooms is directly discarded into the municipal drainage system.The college has constructed an underground safety tank to collect chemical-mixed waste water of the laboratories.

**Hazardous chemicals and radioactive waste management:**The toxic effects of hazardous chemicals are minimised by restricted use of those chemicals in science laboratories. During the use of the chemicals, the college has assured to use apron, protective eyeglass and hand gloves. However, the college has also encouraged to follow semi-micro method for analysis purpose, in which the chemicals are used in small quantity.

**E-Waste management:** Various e-waste such as non-functional computers and other non-functional electric equipment are collected and stored in a designated room from where toxic material cannot be released.However, damaged but repairable computers and expensive electronic equipmentare repaired and reused.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge**

**B. Any 3 of the above**

**Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Due to Covid 19 pandemic the college was closed during this period (2020-21). Usually Gushkara College has been proactive in sensitizing students to cultural, regional, linguistic, communal and socio-economic diversities . The College observes



commemorative days like Independence Day, Republic Day, Youth Day (on the birth anniversary of Swami Vivekananda), Netaji Subhas Chandra Bose's birthday, and Rabindra Jayanti, Teachers day, Nabi dibas., Sarad utsav, Cultural competition, and Basanta utsav, Laboratory day, Bigyan mela International mother Language day, International Yoga day and so on. Ideals of communal harmony and tolerance as professed by our cultural icons are recalled and emphasized. Events such as Sports Meet, Freshers' Welcome and Social are organized annually, wherein students irrespective of their backgrounds, are encouraged to participate. Several departments organise field trips to acquaint students with diverse socio-cultural practices in our country. Community services undertaken by NCC and NSS play a vital role in promoting an all-inclusive environment. Our college has committees like the Grievance Redressal Cell and the Women Cell which deal with complaints irrespective of anyone's gender, caste or creed. Every year a Tribal Mela is organized in the college premises by Government of West Bengal for which the college provides logistical support.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Due to Covid 19 pandemic the college was closed during this period (2020-21).

Gushkara college has a huge student strength that is fruitfully employed to constitute a beneficial workforce for the betterment of the society. The teachers and non-teaching employees of the college are very much conscious of their social and constitutional obligations. They are dedicated to prepare the students for their academic career as well as turning them into responsible citizens. Students are acquainted with the rich variety of the Indian population - their languages, religions and cultures. Gushkara College organizes study tours for students under the guidance of both its teaching and non-

teaching personnel. The students and employees of Gushkara College are well aware of their democratic rights and responsibilities. The college organizes blood donation camps in the campus once a year.

Our Students participate in Mock Parliaments by which they learn how an MLA or an MP should behave in the house, how to address the speaker, how to argue for and against a bill. This makes them aware of the duties and responsibilities of an elected representative. The college believes that proper training during student life can make a learner suitable for being a responsible leader of the country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Gushkara College is a culturally active and vibrant community. The academic session begins with the celebration of our College Foundation Day (August 9), followed by the observance of the Independence Day, Republic day, Teachers' Day, Freshers' Welcome Ceremony and the Annual College Social. The latter two events are usually held in September and December respectively, while Youth Day is observed on the birth anniversary of Swami Vivekananda, and is succeeded by occasions like Netaji's birthday and the Republic Day. Saraswati puja is celebrated sometime in January/ February while the Annual Sports marks the end of the winter season. Students celebrate Doljatra/Basanta utsav (in March) and the Bengali New Year's Day (in April) with pomp and gaiety. Teachers' day celebration is organized by individual departments while Rabindra Jayanti and the death anniversary of Tagore are commemorated with fervour and respect. The institution facilitates positive interaction, bonding and growth of team spirit which are augmented by participation in other commemorative events as well such as Bhasha Divas, World Environment Day and International Yoga Day.

Institute was closed due to covid 19

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1

Cultivating Empathy for the Underprivileged: An Annual Initiative by the Students of Gushkara Mahavidyalaya

[http://www.gushkaramahavidyalaya.ac.in/images/uploads/7.2.1Best%20Practice%201\\_\(20-21\).pdf](http://www.gushkaramahavidyalaya.ac.in/images/uploads/7.2.1Best%20Practice%201_(20-21).pdf)

### Best Practice 2

Promoting Women Education: Initiative to Encourage Regular Girl Student Users of the College Library

[http://www.gushkaramahavidyalaya.ac.in/images/uploads/7.2.1Best%20Practice%202\\_\(20-21\).pdf](http://www.gushkaramahavidyalaya.ac.in/images/uploads/7.2.1Best%20Practice%202_(20-21).pdf)

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our College realises that sports activities can be a gateway to better opportunities for students. We make every effort to become the leading voice of sports. In this year we could not organise Annual Athletic Meet for covid situation. Due to Pandemic situation we organised an online International Yoga day

celebration.All students and staff participated in the online observation.

Activities and achievement 2020-2021

participated 9th West Bengal State Chess Boxing Championship 2020-2021 and stood 1st in senior Men 48kg category.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The IQAC of college formulates an academic plan of the semester which is based on the stipulated time provided by the university. The routine committee of the college designs a central routine giving scope for theoretical, tutorial and remedial classes. The individual departments hold monthly meetings to assess the covered curriculum and discuss the difficulties of the students. Special attention is given to cater to the needs of both the slow and advanced learners.

Due to the widespread Covid-19, the college took steps to provide an alternative platform other than the physical classes for the students to attend classes and stay connected to the teaching-learning process through various online modes. The institution ensured that the faculty members are available to the students through different digital modes like Google meet and Google Hangouts for the classes. There was a continuous flow of knowledge through Google classroom for providing study materials, creating quizzes and giving assignments. Teachers shared relevant E-content from N-list/ inflibnet website, audio video lectures, online links, E-pg Pathshala. Audio lectures are also sent to students who do not have high internet connectivity. The teachers attended the guidelines, paper setting and evaluation meetings in the online mode during the lockdown.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Following the Calendar of the University of Burdwan, IQAC and the Academic subcommittee prepare the Academic Calendar before commencement of the new session. The tentative dates

of Internal examinations and various activities like cultural competitions, observations of different days of national significance, sports etc. are included in the academic calendar. The probable dates of final University Examinations for the session 2020-21 has also been included in the academic calendar.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**19**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

16

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

An affiliated college it follows the syllabi designed by the



University of Burdwan in toto. The language courses, except for the technical topics, viz. rhetoric, prosody, grammar etc., include gender analysis as part and parcel of their understanding of the subject. Environment in all its vicissitudes forms an important part of comprehension of the process of creativity. For the social science subjects, especially Economics, Geography and History, gender and environment are at the core of appreciation of the subject. Both the languages and social sciences courses are replete with sections of the syllabi which focuses on human values and its proactive role in the development of civilization. The subjects of Philosophy and Political Science are replete with wisdom regarding human ethics in general for the former while for the latter gender and environmental ethics are part of any discourse on politics in the contemporary times. The life sciences courses with their topics (including practicals and projects) on life and ecology provide the students with knowledge essential for fathoming the complexities of environment and the need for sustainable development. Subjects such as Chemistry and Physics allude to environment and human values as they provide their students with the knowledge regarding the core principles of our natural existence. Accountancy through its syllabi indirectly inculcates the principles of professional ethics amongst its students. Moreover, the curriculum includes Environmental Studies for all students with its focus on environment and sustainability.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1529

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://www.gushkaramahavidyalaya.ac.in/naac_miscellaneous.php">http://www.gushkaramahavidyalaya.ac.in/naac_miscellaneous.php</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

2915

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

871

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As soon as a student enrolls in Gushkara Mahavidyalaya, their academic readiness is evaluated. The pupils are from various socioeconomic backgrounds and Boards/Councils. A large proportion of the students are first-generation college students because the areas surrounding the campus are mostly rural. The method of assessment is based on mid-semester assessments, laboratory practical performance (for science students), and class performance. Within a month of the session's start, the departmental teachers become aware of the students' strengths and limitations. The college offers the following unique programmes for slow learners and advanced students.

The departments regularly test their students.

There are slow learner-specific classes set up. The teachers also supply study materials. Regular attendance is made in tutorial and remedial classes. The departmental library lends out books to all students. In addition to the text books, advanced students are urged to read extra reference materials and e-books. Advanced learners are urged to take part in a variety of seminars, webinars, and workshops so they can hear from experts and further their knowledge. They are also encouraged to take part in academic competitions held by the college and other institutions, such as science fairs, essay contests, and quiz competitions.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4587	39 + 37 (SACT)

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Gushkara Mahavidyalaya's teachers employ a variety of student-centered techniques to help students acquire the most recent skills, knowledge, attitudes, and values that will help them develop their character in the appropriate way. Every Department uses a variety of cutting-edge teaching techniques to develop students' problem-solving and creative abilities. Institutions use experiential learning approaches, which encourage independent learning by doing on the part of the students. The instructors at this college plan a variety of activities, such as lab work, model making, workshops, student exhibitions, field work, study visits, etc., where students learn via experience and develop the skills they need. Additionally, academic institutions run programmes that encourage student participation and the development of their knowledge and abilities, such as seminars, debates, brainstorming sessions, mind games, role plays, and student exhibitions. Students are given project work based on subject-related problems that encourage problem-solving mindsets in the students. This approach is used in the study of physics and mathematics. Additionally, quizzes are given by professors of the relevant subjects to encourage a problem-solving mindset among the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college boasts excellent facilities and modern ICT equipment for efficient teaching and learning. Each college department has a computer-equipped classroom with an LCD projector, screen, and internet access. The college features a distinct smart classroom that is adequately furnished with ICT resources. The college's seminar hall, where discussions and lectures are held, is also completely furnished with contemporary ICT tools such as an LCD projector, screen, internet connection, microphones, and speakers. For the students' better understanding, the majority of teachers present their lectures using powerpoint in the classroom. Teachers began giving lectures online using Google Classrooms, Google Meet, Zoom, Skype, and other internet platforms throughout the pandemic. Students are therefore comfortable using the online platform. YouTube lectures are also disseminated during pandemics to make learning more engaging. Additionally, utilising Power Point presentations, students are encouraged to offer lectures.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

432	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The college has a strong and open internal assessment system to gauge how well students are learning new material. The college completely abides by Burdwan University's regulations when performing internal evaluations. In the CBCS system, internal assessment marks are combined with marks from the final university exam. For each six-credit course paper, 15 marks are provided for internal evaluation. Each semester, students' progress is regularly evaluated through in-class exams, homework assignments, presentations, viva voces, and other methods. Both online and offline modes of internal assessment are used during this academic term. The students are shown the examined answer scripts. They might recognise their errors and receive suggestions on how to fix them. Students are urged to talk to the concerned teachers about any questions they may have. There are two internal exams given for each course each semester. Before the internal assessment, the students are given a breakdown of the timetable, length, question format, and syllabus. A different exam date is scheduled for any student who missed a class test due to a genuine medical excuse and files an application with the required documentation.</p>	
File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil
2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient	
The college makes an effort to address student complaints	



regarding issues relating to exams. The University's regulations for internal and final exams are rigorously adhered to. Burdwan University administers the final exam at the conclusion of each semester. Any complaints relating to internal examinations are handled with the utmost care. Written tests, assignments, seminars, and viva-voce are all types of internal assessment that are done in writing. Students can learn from their mistakes after seeing the solution keys to the class tests. Along with being checked, the tasks are given back to the students. They can ask the relevant examiners any questions they may have about the evaluation procedure. The notification with the internal examination's comprehensive schedule is posted on the college website seven to ten days before the test. After the exam, the evaluation process is finished in 10 days. The internal evaluation is finished prior to the deadline for submitting final exam forms. The college's Marks Capturing Cell uploads the results of internal assessments to the college portal. Cross checks are done on the entries. This year, there have been no significant complaints about internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Following the start of online classes, the students are informed of the Programme Outcomes and Course Outcomes in this session. The curriculum at Gushkara Mahavidyalaya is created by Burdwan University. The concerned teachers create the PO and CO for each subject, which are then posted on the college website. The online classes cover and explain the PO and CO of each course. The courses are created in such a way that the students can study and comprehend the fundamental ideas and abilities associated with the subject. The college's career counselling unit hosts lectures and workshops for job options.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://gushkaramahavidyalaya.ac.in/images/uploads/Course%20Outcome%20-%20Programme%20Outcome.pdf">https://gushkaramahavidyalaya.ac.in/images/uploads/Course%20Outcome%20-%20Programme%20Outcome.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The students' academic performance determines whether the program's objectives are met as well as the course's objectives. Students' final grades or outcomes provide a gauge for how well their objectives were met. Results are noted in the department and reviewed in the Academic Sub Committee meeting. Records of the pupils' performance on internal assessments are kept by the teachers. Classes for revision and remediation are scheduled as needed. The department also keeps track of students' advancement to further education and their employment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

840

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://www.gushkaramahavidyalaya.ac.in/images/uploads/Student-Feedback-Student-Satisfaction-Survey%20-%202020-21.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their taken as a whole development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighborhood community. The NCC unit of the college aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Ekta daud for health, Save fuel save country programme, Swachhta Abhiyan ,National equality awareness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year****1**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****7**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****187**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

7

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Gushkara Mahavidyalaya has three campuses - the Academic Campus, the Hostel Campus, and the Quarters Campus. The Academic Campus possesses a composite building with its own resources including a solar power grid and a generator. The Academic Campus is divided into six blocks: The Central Block - comprises of the Principal's Chamber, College Offices for both Day and Morning Section, IQAC room, Bursar room, Teachers' room, Departments of Bengali, Physics, Chemistry, Zoology, History, Commerce, Computer laboratory, Central Library, Library for Morning Section, Seminar room, Generator room, College Canteen and thirteen lecture rooms

The Najrul Block - comprises of Departments of Botany, English, Sanskrit, Women day care centre, Girls' Common room, and of eight lecture rooms. The Tarashankar Block - includes Departments of Philosophy, Political Science, Geography, Nutrition, Music, Virtual classroom and six classrooms. The NRSC Block - accommodates the Departments of Mathematics, Economics, Physical Education, NCC office, NSS office, Students' meeting room, Boys' Common room and three classrooms.

The Rakhahari Bakshi Block comprises of one classroom, Yoga centre, Multi Gym and Rakhahari Bakshi Mancha.

Hostel Campus consists of two separate buildings, one Boys' Hostel and one Girls' Hostel.

QuartersCampus consists of seven staff quarters and one Guest House.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.gushkaramahavidyalaya.ac.in/images/uploads/4.1.1%20Physical%20and%20Academic%20Infrastructure%20compressed.pdf">http://www.gushkaramahavidyalaya.ac.in/images/uploads/4.1.1%20Physical%20and%20Academic%20Infrastructure%20compressed.pdf</a>



4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college possesses its own football ground, basketball ground, volleyball ground, badminton ground, handball ground, kabaddi ground, kho kho ground and jumping pit total covering area about nine thousand five hundred square meters. Sports equipment for both indoor and outdoor games is available in the Physical Instructor's room. The Annual Sports Meet is arranged successfully every year. There is a Multi Gym in our college where interested students get chance to practice regularly both in the morning and afternoon. The College runs a Yoga centre which now trains nine participants. The Cultural programmes are organized by the students of the college on special occasions, e.g., Freshers' Welcome ceremony, celebration of Independence Day, Republic Day, Netaji Subhas Chandra Bose's birthday, Teachers' Day, Bhasha divas, Rabindra Jayanti, Saraswati Puja and so on. Cultural competition is arranged by the students and judged by the college teachers. Prizes are awarded to successful competitors in the Annual social. In the Annual Social our students perform various cultural events and renowned artist(s) is also invited each year.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

32

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

14

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

47.32

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library has three-storied premises of its own. The total area is 45,000sq. ft.

The Library has a rich collection of over 37,000 books which includes both the text and the reference books. It subscribes to seven journals and fourteen magazines and newspapers together. The holdings of the Central Library mainly includes text books, reference books, reference tools, few reports, journals, magazines, employment gazettes and few CDs.

Besides this, the college is a member of NLIST through which the members can access the e-journals and e-books included in it and also the 6.00,000 e-books of NDL.

**Library Automation**

The Library is partially automated using the Koha Library Management Software. The entire collection of books has been uploaded in the database of the software. The 15.11 version of the software was installed in 2016. The users can retrieve their required books through the OPAC of Koha with the help of the terminals through LAN. The circulation is partially automated since only the employees and the Post Graduate students are checked out the books through the Circulation Module of the Software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

5900.00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

09

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college provides internet access to all faculty members across all Departments for academic

purposes. Academic Departments are provided with a minimum of one desktop computer and

one laptop computer. All academic departments and the college office have a copy of antivirus

software for security purposes. The College office, the principal's chamber, and the Central

Library of the college have internet access. There is Wi-Fi accessibility across the campus. LED

projectors are provided to academic departments for use in teaching. Computers that are no

longer in use are replaced with new ones. Obsolete computers

in the Laboratory of Geography,

the Laboratory of both Mathematics and Commerce, and a few other departments are replaced

with new ones. The Central Library of the college is equipped with KOHA LMS for academic

purposes. Two computers in the Central Library are devoted to students for searching of OPAC.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

90

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.62	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded
<p>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</p> <p>Our college tries its best to provide better physical and support facilities to students and staff members. Each financial year requisitions are invited from IQAC, different laboratory-based academic departments, games and sports department, library subcommittee. All departments submit their judicious requisition lists to college authority. Building subcommittee submit their proposals for maintenance of present physical infrastructure and necessary upgradation of the present ones. A consolidated budget is prepared and approved by the Governing Body. Then following the standard purchase procedures equipments of different laboratories, computers, books and journals, major sports goods, drinking water machines etc are procured. Construction works are implemented with proper and regular supervision of professional engineers and experienced internal staff members of the college. Members of computer subcommittee and asset management subcommittee are promised to arrange the maintenance of computers, generator(s), drinking water machines, plumbing works etc. Honours students are encouraged to deliver short seminar lectures through PowerPoint presentations using LCD projectors. Sports complex and multigym are maintained by physical education department. A casual gardener is appointed for weeding, planting pruning and watering as well as the general maintenance of the gardens and greenery of our beloved campus.</p>	

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1555

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>E. none of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to institutional website	<a href="https://camsguskaramahavidyalaya.in/Alumni/Otheradmission.aspx">https://camsguskaramahavidyalaya.in/Alumni/Otheradmission.aspx</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<b>No File Uploaded</b>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>0</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>0</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<b>No File Uploaded</b>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

137

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level

**examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The student council is dedicated to making college life the best it can be for students. Their main goal is to support student interests by organizing awesome events, addressing concerns, and coming up with exciting new ideas. They act as a bridge between students and the college administration, making sure that student feedback and suggestions are heard loud and clear. By representing the student body, the council plays a crucial role in keeping the college administration in the loop about what students want and need. Even though

student union elections happened four years ago, students still continue to support us in all our events. They are incredibly helpful, especially during Saraswati Puja, annual sports and cultural events, and various committees. Students actively participate in meetings about sports and admissions, where they learn about important issues. College students are the backbone of our events, and without their involvement, no event would be complete.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We are glad to announce the existence of our vibrant alumni association, known as Purbita, at our esteemed college. This association actively participates in various college activities, making a significant impact. To foster a strong bond with our alumni, Purbita regularly organizes relevant and meaningful events. These events are carefully designed to

enhance engagement and establish a deep connection with our esteemed alumni. When it comes to planning these events, the association goes above and beyond to ensure they are unique and different from previous ones. We understand the importance of keeping things fresh and exciting for our alumni. In addition to these exciting developments, we are proud to share that we have initiated the registration process for our alumni association. Furthermore, we plan to open a bank account in the name of our esteemed alumni. All future donations will be deposited into this account, ensuring transparency and accountability. We are truly excited about the bright future of our alumni association and the impact it will continue to make in our college community.

File Description	Documents
Paste link for additional information	<a href="http://www.gushkaramahavidyalaya.ac.in/">http://www.gushkaramahavidyalaya.ac.in/</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of Gushkara Mahavidyalaya is to emerge as one of the leading academic Institutions in the region where knowledge and skill complement each other and competence leads to confidence among the prime beneficiaries, that is, the students.

#### MISSION

- Enhancing the competence and skills of the learners towards achieving excellence.
- To introduce new subjects for the advancement of students and the society as a whole.

- Shifting from conventional curriculum to a more dynamic and learner-friendly system of education.
- To bring the dynamic and scientific approach towards nature.
- To be productive in thought.
- To stay in the path of decentralization and participative management system in governance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All important decisions are taken after frequent consultation with the College Governing Body and the stake holders.

The administrative section has been decentralized. Various sections of the administration work smoothly due to decentralization of work. It facilitates students in performing various transactions and interactions with the officials with ease. The teaching -learning system also enjoy the benefit of decentralized administrative system, where different persons are in charge of different teaching related activities and support system. Numbers of sub Committees are operating to run the administration smooth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Involving Students in Project works and group discussions.
- Holding academic excursions beyond curricula.
- Continuous Internal Assessment UG and PG
- ICT enabled classrooms have make learning easy for the

students.

- Audio-visual presentation side by side Conventional method of teaching is also in practice.
- All year-round evaluation through class tests, tutorials, student seminars/presentations keep the students in touch with their subject.
- It also enhances and helps students grow in confidence for University examinations.
- Students are given assignments to develop creativity among them and to judge their skills in writing, presentation, use of data and information.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is functioning effectively and efficiently through the decentralization of administration, as has been mentioned earlier, and through e-governance of finance, administration, etc. The administration follows the rules and regulations of the government of West Bengal and UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For teaching Staffs following welfare schemes are taken: GPF, West Bengal Health Scheme, Cooperative of Gushkara Mahavidyalaya which is under Burdwan Central Cooperative Bank, Maternity leave, Medical leave, Child Care Leave, Concession for educational trips, Travelling grant during educational tour, Fee concession in Yoga Certificate Course, Canteen facility at subsidized rate,

For Non-teaching Staffs: GPF, West Bengal Health Scheme, Cooperative of Gushkara Mahavidyalaya which is under Burdwan Central Cooperative Bank, Maternity leave, Puja Bonus, Puja Advance, Loan facility, Concession for educational trips, Travelling grant during educational tour, Fee concession in Yoga Certificate Course, Canteen facility at subsidized rate,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded
<b>6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year</b>	
<b>6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year</b>	
00	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded
<b>6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)</b>	
<b>6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year</b>	



File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has conducted performance appraisal for teaching and non-teaching staff through online feedback mechanism. data thus collected has been analysed and placed before the governing body of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As West Bengal government has not yet appointed any auditor to audit our accounts for the year 2020-2021. Hence, the work is pending. The audit will be performed as soon as the government of West Bengal appoint an auditor to audit our accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Due to Covid-19 there was no such institutional strategies for mobilization of funds which has been properly enacted. Optimal of resources, as a corollary, also remained far beyond expectations. However fund has been allotted for different strategies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Due to Covid-19 emphasize was given online based education and and college administration

IQAC started conduction of online classes

it takes measures to strengthening of ICT, Purchase of paid

version of Gogle meet.All the examination of college and university level was performed through online and online based evaluation of answer scripts are also started.Numbers of webinars are successfully conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC dose it through collection of feedbacks from different stakeholders and analysis thereafter.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To promote gender equity the following measures have been taken:

**Safety and security:** The whole premise has been guarded by walls and is also well lit and is under CCTV surveillance .

**Gender friendly amenities:** Two common rooms are available for female students with attached toilets . There are a sanitary napkin vending machine. Separate toilets for women teaching and non-teaching staff are also available on the campus.

**Awareness campaign:** The college promotes engaging openly with the topic of gender equality through several seminars and awareness campaigns.

**Counselling programme:** Women teachers regularly counsel female students about gender issues. The Career Counselling Cell specifically addresses the needs of girl students. There are boxes installed in the campus for collection of written statements about grievances.

**Sexual harassment prevention cell:** A sexual harassment prevention unit has been set up. **Self-Défense:** NCC women cadets have set up self-defence training for girls.

**Equality in classroom:** The college facilitates equitable

classroom participation.

File Description	Documents
Annual gender sensitization action plan	<a href="#">see the file attachment7.1.2</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">see the file attachment7.1.2</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management:**All the teaching ,nonteaching staff and students are encouraged to maintain proper waste management habits.The college has placed bins marked as biodegradable and non-biodegradable. The collected waste is disposed off accordingly in pits.

We have signed a MOU with the Municipality authorities. Therefore, the accumulated wastematerials are finally collected and disposed off by the municipality staff.

**Liquid Waste Management:** The waste from the restrooms is directly discarded into the municipal drainage system.The

college has constructed an underground safety tank to collect chemical-mixed waste water of the laboratories.

**Hazardous chemicals and radioactive waste management:**The toxic effects of hazardous chemicals are minimised by restricted use of those chemicals in science laboratories. During the use of the chemicals, the college has assured to use apron, protective eyeglass and hand gloves. However, the college has also encouraged to follow semi-micro method for analysis purpose, in which the chemicals are used in small quantity.

**E-Waste management:** Various e-waste such as non-functional computers and other non-functional electric equipment are collected and stored in a designated room from where toxic material cannot be released. However, damaged but repairable computers and expensive electronic equipment are repaired and reused.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of Bicycles/ Battery powered vehicles</b> <b>3.Pedestrian Friendly pathways</b> <b>4.Ban on use of Plastic</b> <b>5.landscaping with trees and plants</b>	<b>A. Any 4 or All of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>E. None of the above</b>
<b>File Description</b>	<b>Documents</b>
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly</b>	<b>C. Any 2 of the above</b>

washrooms Signage including tactile path, lights, display boards and signposts  
Assistive technology and facilities for persons with disabilities (Divyangjan)  
accessible website, screen-reading software, mechanized equipment 5.  
Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Due to Covid 19 pandemic the college was closed during this period (2020-21). Usually Gushkara College has been proactive in sensitizing students to cultural, regional, linguistic, communal and socio-economic diversities . The College observes commemorative days like Independence Day, Republic Day, Youth Day (on the birth anniversary of Swami Vivekananda), Netaji Subhas Chandra Bose's birthday, and Rabindra Jayanti, Teachers day, Nabi dibas., Sarad utsav, Cultural competition ,and Basanta utsav, Laboratory day, Bigyan mela International mother Language day, International Yoga day and so on. Ideals of communal harmony and tolerance as professed by our cultural icons are recalled and emphasized. Events such as Sports Meet, Freshers' Welcome and Social are organized annually, wherein students irrespective of their backgrounds, are encouraged to participate . Several departments organise field trips to acquaint students with diverse socio-cultural practices in our country. Community services undertaken by NCC and NSS play a vital role in



promoting an all-inclusive environment. Our college has committees like the Grievance Redressal Cell and the Women Cell which deal with complaints irrespective of anyone's gender, caste or creed. Every year a Tribal Mela is organized in the college premises by Government of West Bengal for which the college provides logistical support.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Due to Covid 19 pandemic the college was closed during this period (2020-21).

Gushkara college has a huge student strength that is fruitfully employed to constitute a beneficial workforce for the betterment of the society. The teachers and non-teaching employees of the college are very much conscious of their social and constitutional obligations. They are dedicated to prepare the students for their academic career as well as turning them into responsible citizens. Students are acquainted with the rich variety of the Indian population - their languages, religions and cultures. Gushkara College organizes study tours for students under the guidance of both its teaching and non-teaching personnel. The students and employees of Gushkara College are well aware of their democratic rights and responsibilities. The college organizes blood donation camps in the campus once a year.

Our Students participate in Mock Parliaments by which they learn how an MLA or an MP should behave in the house, how to address the speaker, how to argue for and against a bill. This makes them aware of the duties and responsibilities of an elected representative. The college believes that proper training during student life can make a learner suitable for being a responsible leader of the country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b> <b>4. Annual awareness programmes on Code of Conduct are organized</b>	<b>C. Any 2 of the above</b>
File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</b>	
<b>Gushkara College is a culturally active and vibrant community. The academic session begins with the celebration of our College Foundation Day (August 9), followed by the observance of the Independence Day, Republic day, Teachers' Day, Freshers' Welcome Ceremony and the Annual College</b>	

Social. The latter two events are usually held in September and December respectively, while Youth Day is observed on the birth anniversary of Swami Vivekananda, and is succeeded by occasions like Netaji's birthday and the Republic Day. Saraswati puja is celebrated sometime in January/ February while the Annual Sports marks the end of the winter season. Students celebrate Doljatra/Basanta utsav (in March) and the Bengali New Year's Day (in April) with pomp and gaiety. Teachers' day celebration is organized by individual departments while Rabindra Jayanti and the death anniversary of Tagore are commemorated with fervour and respect. The institution facilitates positive interaction, bonding and growth of team spirit which are augmented by participation in other commemorative events as well such as Bhasha Divas, World Environment Day and International Yoga Day.

Institute was closed due to covid 19

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1

**Cultivating Empathy for the Underprivileged: An Annual Initiative by the Students of Gushkara Mahavidyalaya**

[http://www.gushkaramahavidyalaya.ac.in/images/uploads/7.2.1Best%20Practice%201\\_\(20-21\).pdf](http://www.gushkaramahavidyalaya.ac.in/images/uploads/7.2.1Best%20Practice%201_(20-21).pdf)

### Best Practice 2

**Promoting Women Education: Initiative to Encourage Regular Girl Student Users of the College Library**

[http://www.gushkaramahavidyalaya.ac.in/images/uploads/7.2.1Best%20Practice%20\\_\(20-21\).pdf](http://www.gushkaramahavidyalaya.ac.in/images/uploads/7.2.1Best%20Practice%20_(20-21).pdf)

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our College realises that sports activities can be a gateway to better opportunities for students. We make every effort to become the leading voice of sports. In this year we could not organise Annual Athletic Meet for covid situation. Due to Pandemic situation we organised an online International Yoga day celebration. All students and staff participated in the online observation.

Activities and achievement 2020-2021

participated 9th West Bengal State Chess Boxing Championship 2020-2021 and stood 1st in senior Men 48kg category.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- We intend to construct a separate administrative building that would be used for the purpose of promoting distance education through Netaji Subhas Open University.
- We are planning to construct a special toilet block for disabled students.

- To make our campus convenient for disabled students, we will build more ramps.
- We are planning to organize vocational training for the local tribal community – particularly women. This will be arranged in collaboration with NGOs.
- We intend to generate resource by utilizing unused spaces or infrastructure of the college.
- Following NEP guidelines, we will encourage our students to take up online examinations .
- To enhance the academic atmosphere of our college, we will in future organize national and international conferences.
- We will undertake initiatives to identify slow learners and design specific programmes for them.
- Another objective is to introduce Honours course in the Department of Music.
- We intend to initiate a new department in the subject Santhali.
- We will organize regular health check-up camps for all stakeholders.
- Recognizing that water resource management is a top environmental priority, we wish to introduce an efficient system of rain water harvesting and ground water recharging.